



Client Media Transfer Job Sheet

(Please complete this form and return along with your media to be transferred).

Date: Deadline Date:

Client Name:

Address:

Post Code: Telephone:

Email Address:

Where did you hear about us:

DVD's will be delivered in DVD cases/Audio Transfers in CD cases @ 50p each
 If you do not require our standard premium cases please tick here
 then media will be returned in plastic sleeves, these are **NOT RECOMMENDED** for long term storage

Transfer charge includes ONE DVD for each unit of media supplied.

If you require **EXTRA** copies and/or **TITLES** on your DVD's please use reverse of form

Your Media type supplied	Quantity of Media
VHS	<input style="width: 100%;" type="text"/>
VHS-C	<input style="width: 100%;" type="text"/>
Mini DV	<input style="width: 100%;" type="text"/>
Hi8/Video8	<input style="width: 100%;" type="text"/>
Audio Tapes	<input style="width: 100%;" type="text"/>
Reel to Reel	<input style="width: 100%;" type="text"/>
Betamax	<input style="width: 100%;" type="text"/>
S-VHS	<input style="width: 100%;" type="text"/>
DVD	<input style="width: 100%;" type="text"/>
Digital File	<input style="width: 100%;" type="text"/>
Other Specify	<input style="width: 100%;" type="text"/>

Office Use Only

Total Cost

